



Public Health
Sheboygan County
Division of Public Health

SCAN SUB-COMMITTEE WORKGROUP MEETING MINUTES

DATE/TIME/PLACE	April 30, 2014 Room 106 Health and Human Service Building	PRESENT	Jean Pittner, Dawn Kind, Amy Betke, Sherry Samuels-Fuerst, Kevin Donnelly, Kelly Boeldt, Jeri Dreikosen
PRESIDING	Jean Pittner		
RECORDER	Amy Betke		
NEXT METING:			

AGENDA/TOPIC	DESCRIPTION/DISCUSSION/RECOMMENDATIONS	ACTION/FOLLOW-UP
PAST MINUTES & INTRODUCTIONS		
Old BUSINESS – 05/08/2014 Wisconsin Worksites Wellness Program	<p>The group reviewed the agenda for the workshop.</p> <p><u>Full Group Presentation by Jessica Raddemann of WELCOA</u> Jessica will present on building a results-oriented wellness program. Jessica will discuss the topic regarding of Well County Designation in her presentation. After that, we will have a break, including a stretching break facilitated by Lindee Brill from the YMCA. At approximately 9:20, the full group will divide into two subgroups. The first group will explore with Jessica <i>Carefully crafting your own wellness operating plan</i> and the other half of the group will meet in another room for interactive small groups where promotional materials, i.e., successful and most prized interventions used by local Sheboygan County businesses, will be shared in small interactive groups. There will be another break at 10:20 and then, the groups will flip-flop and get a chance to experience the other breakout session. Registration for this event includes representation from 30 local area Sheboygan businesses. There will be six facilitators for the day, four staff members from HHSD, two WELCOA associates who will present, and also there are 47 attendees, to total 59 persons at the workshop that day.</p> <p><u>Breakfast Menu</u> Yogurt bar; assorted muffins, bagels, and wheat toast; coffee, tea, juice, and water. An additional option for those who are gluten intolerant will be available.</p> <p><u>Facilitator Guide for Small Breakout Session</u> An email had been sent to facilitators approximately two weeks ago giving suggestions on how this breakout session would be conducted. Please see the attachment. Group discussion took place. Jessica from WELCOA has suggested that we divide employees from the same organization so that they are not together so that they might most benefit from the workshop. The sharing group will also be broken up into groups of 5-6 for their sharing opportunity.</p> <p><u>Wrap-up</u> for the day was discussed. At the end of the breakout sessions, we have included a timeframe where we'll bring the group back together. Jean Beinemann will talk briefly about Healthy Sheboygan County 2020. A card has been developed called the <i>Community Call to Action</i>, which the participants will</p>	Sherry will be our Master of Ceremony for the day, introducing Jessica and Kate from WELCOA and covering housekeeping topics.

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	<p>receive in their program handouts, where they could indicate that they are interested in receiving additional information related to today's event or becoming a member of a Healthy Sheboygan County 2020 Committee.</p> <p><u>Door Prizes/ Gift Bags</u>- Aurora and Prevea will sponsor.</p>	
NEW BUSINESS	<p><u>Ideas for Next Community Programs</u> Brief discussion took place about potential programming offered to the community in 2015, looking at participatory versus outcome-based programming for businesses.</p> <p><u>Reminder to Participants to Come Prepared to Share on 05/08/2014</u> An email was drafted and sent to workshop participants reminding them that in order to get the most out of their 05/08/2014 workshop, they should come prepared to share their most favorite/successful interventions offered in their workplace.</p>	
PACKETS PREPARED FOR ATTENDEES	Participants at the workshop will receive, on the day of the workshop, an agenda, an evaluation form, an HSC 2020 brochure, and paper and pencil.	