



**Public Health**  
Sheboygan County  
Division of Public Health

## Sheboygan County Activity and Nutrition Coalition (SCAN) MEETING MINUTES – January 17, 2017


<b>DATE/TIME/PLACE</b>	January 17, 2017, 8:05– 9:35 a.m. Sheboygan County Health & Human Services Building Room 372	<b>PRESENT</b>	Amy Betke, Jean Pittner, Ryan Laswell, Libby Holte, Lauren Smith, Mary Paluchniak, Vicky Schnieder, Diane Liebenthal, Stacie Kuck, Joni Thoresen, Taylor Haeffele, Jenny Vorpapel
<b>PRESIDING</b>	Amy Betke and Jean Pittner, Co-chairs		
<b>RECORDER</b>	Lauren Smith	<b>EXCUSED</b>	Darcy Vollrath, Kevin Donnelly, Kris Fritz, Christine Kath, Megan Rapp

**Mission Statement:** The Sheboygan County Activity and Nutrition Coalition (SCAN) mission is to reduce the incidence of obesity and improve the health of children, families, and communities through education and promotion of healthy food choices, nutrition and increased physical activity.

**Committee Goals:**

- To promote healthy lifestyles for all age groups.
- Serve as a community resource to increase community exposure/education for local events and via the HSC2020 Website.
- Promote and encourage increased participation in the Employee Health & Fitness Day.
- Work to attain *Sheboygan Well County* designation in conjunction with the Wellness Council of Wisconsin.

AGENDA/TOPIC	DESCRIPTION/DISCUSSION/RECOMMENDATIONS	ACTION/FOLLOW-UP
<b>INTRODUCTIONS (Amy/Jean)</b>	<p>Introductions:</p> <p><b>Carrie Caselton Lowe</b> – Community Nutrition and Wellness Coordinator, Plymouth (not present today)</p> <p><b>Anne Gamoke</b> - Director of Student Services, Plymouth School District (not present today)</p> <p><b>Stacie M. Kuck</b> - New Graduate, with an Associates Degree in Health and Wellness Currently Stacie is Sheboygan North girls’ volleyball coach. She is will be certified as a Personal Training &amp; Health/ Nutrition Coach (National Certificatin) by the end of February. Previously had a FABOH internship in Fond du Lac. Stacie is excited about SCAN and hopes to be an asset to the coalition.</p> <p><b>Joni Thoresen</b> - New RN hired for Head Start Program. The RN position has been vacant for 6-8 weeks. She is happy to be a part of SCAN, and sees strong need for this program in the community.</p> <p><b>Lisa Finney</b> - SASD PEP Grant coordinator/ Guest of Judy Smith (not present today)</p>	Incement ice storm prevented many members/guests from attending.
<b>PAST MINUTES</b>	<ul style="list-style-type: none"> <li>• Any Changes to the <b>11.17.16</b> Meeting Minutes?</li> </ul>	Approved
Review of progress of Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP)	<ul style="list-style-type: none"> <li>• CHA/CHIP update: <b>(Libby)</b> Leadership council: On last year of CHIP. A concern of all coalitions is the issue of how to measure success. Previously most HSC 2020 coalitions had not identified baseline measures.</li> <li>• New CHA is underway. Community phone survey has started with both cell phone and landlines. Key informant surveys will begin in the near future - asking what he/she views as the top 3 concerns in the community.</li> </ul>	Goal is to provide outcome based goals/Logic Model trainings in the near future. Encourage others to participate in phone survey, if contacted.

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<b>(Libby)</b>	<ul style="list-style-type: none"> <li>Community engagement session being planned for this Fall.</li> </ul>	
HSC 2020 Website Update <b>(Jenny)</b>	<ul style="list-style-type: none"> <li>Update: HSC 2020 <i>Well County</i> area has been updated.</li> <li>Reminded group that they should submit health and Fitness related events for "Events" page. <a href="http://www.healthysheboygancounty.org/events/">http://www.healthysheboygancounty.org/events/</a></li> </ul>	Informational
HSC 2020 Press Articles (2016) <b>(Jenny)</b>	<ul style="list-style-type: none"> <li>Update: January-April are filled. Will look for more writers in the near future for May, etc.</li> </ul>	Consider article topics for summer.
Well County Designation Update – <b>(Kelly)</b>	<ul style="list-style-type: none"> <li>Process Update: report from last subcommittee meeting December 6 and January 3, 2016. Recruited 24 companies. Companies that have signed on include: Associated Benefits and Risk Consulting, Aurora Healthcare, Bemis Mfg. Co., Faith Technologies, Inc, Holy Family Memorial, Johnsonville Sausage, LLC, Just Kids Dental, Kohler Co., Lakeland University, Lakeshore Technical College, Masters Gallery Foods, Inc., McClone Agency, Inc, Plastics Engineering Company, Plymouth Foam LLC, Plymouth School District, Prairie States Enterprises LLC, Prevea Health, Sargento Foods Inc, SASD, Sheboygan, County, Sheboygan Paint, Sheboygan YMCA, St. Nicholas Hospital, and Vollrath Company. Pleased with number of participants, but continue to welcome additional companies. We have until November 1, 2019 to achieve "Well County" designation.</li> <li>Well County logo update. Finished and passed around for committee to see.</li> </ul> 	Training with Well County business participants planned at Sargento on January 25 <sup>th</sup> to talk about the process.
Evergreen/Jaycee Quarry Trail Map (Initially Phillip Mercier UW Medical Student project/Jon Holcomb) <b>(Jon)</b>	<ul style="list-style-type: none"> <li>Updates: Jon was not able to attend today's meeting, no update.</li> </ul>	Revisit February Meeting.
Local Food System Project and Sheboygan County Food Bank Update <b>(Liz)</b>	<ul style="list-style-type: none"> <li>Await information on future of Local Food System Project.</li> <li>Liz was not able to make today's meeting, therefore no update.</li> </ul>	Revisit February Meeting.
Sheboygan Area School District update <b>(Judy or Amy G.)</b> Head Start – <b>(Joni)</b>	<ul style="list-style-type: none"> <li>Dec. &amp; Jan. Harvest of the Month: Judy and Amy G. were not able to attend.</li> <li>PEP grant update: Judy and Amy G. were not able to attend.</li> <li>Headstart: Just finished nutrition screenings. 45% of children are overweight or obese, which consists of 3 and 4 year olds. She is considering options for programming to address this, in the classroom and/or with parents.</li> </ul>	Revisit February Meeting.  Informational

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Nourish Updates <b>(Ryan)</b>	<ul style="list-style-type: none"> <li>• Updates: January 18<sup>th</sup> is the first of 12 community dinners that will be held every third Wednesday of the month. Last year BMO Harris Bank was as sponsor, to help with financial piece. May need to have both free, and for a fee dinners, like the farm to table program.</li> <li>• This year's Film screening planned for February, to be held at Nourish. Check Facebook for date. Will be a time for community leaders to share info about issues and barriers. Local sourced food demo planned afterwards.</li> <li>• Local Food Fair will be held on February 11<sup>th</sup> at Maywood. Great place to learn about CSA's, local farmers, and the local food movement.</li> <li>• Summer Lunch program will be available again this year.</li> <li>• Let Ryan know if you would like to use the Nourish site to host an event/community dinner/program, etc....</li> </ul>	Nourish is looking for other sponsors to help support the community dinners. If interested, contact Heather Cleveland @ Nourish.
Senior Population Update <b>(Darcy/Erica/Kerri)</b>	<ul style="list-style-type: none"> <li>• Update: Darcy, Erica, and Kerri were not able to attend.</li> </ul>	Revisit in February
Employee Health & Fitness Day <b>(Sherri/Christine O.)</b>	<ul style="list-style-type: none"> <li>• Updates: Sherri and Christine O. were not able to attend.</li> <li>• T-Shirt ideas: Amy shared a previous year's t-shirt, as an example.</li> </ul>	Revisit in February
Food Drive Toolkit & DYB Farmers' Mkt. program <b>(Mary/Jean/Amy/ Liz, Laura A.)</b>	<ul style="list-style-type: none"> <li>• Update: finalization of the Food Drive Toolkit - subgroup will be meeting after today's SCAN meeting. It is in the final stages of editing.</li> <li>• DYB: Looking to increase amount of DYB days for summer 2017 since extra funds leftover. 2016 summer data showed there were 17 transactions per DYB day and 3 per non-DYB day. SCIO also looking for additional staff for anticipated higher utilization 2017. 93.48% DYB handed out at the market were redeemed.</li> </ul>	Informational
Miller in Training 2016-2017 <b>(Kevin/Mary/ Jean/Amy)</b>	<ul style="list-style-type: none"> <li>• Update re: partnership with South and North High Schools.</li> <li>• Identifying method to measure success.</li> <li>• Rename project? Merge into PEP grant?</li> </ul>	Mary P. will follow up with Kevin. Revisit in February
How/Where to hold SCAN Funds (T-Shirt monies, etc...) <b>(Amy)</b>	<ul style="list-style-type: none"> <li>• Update re: holding of Misc. SCAN funds. YMCA is the fiscal agent for SCAN and Well County funds.</li> </ul>	Informational
<b>Reminder: Dates and Minute Recorders for 2017</b>	<p><b><u>2017 Dates &amp; Minutes Recorder:</u></b></p> <p>January 17<sup>th</sup> Lauren Smith (all meetings are held at HHS Building with the exception of May)</p> <p>February 21 Liz Kroll</p> <p>March 21 Megan Rapp</p> <p>April 18 Michelle Urbanek</p> <p>May 16 Ryan Laswell – Will be held at Nourish</p> <p>June 20 Sherri Samuels-Fuerst</p> <p>July -----No Meeting -----</p> <p>August 15 Taylor Haeffele</p>	Let Amy or Jean know if can't take minutes or try to switch dates with someone.

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	September 19 Vicky Schneider October 17 Amy Giffin November 21 Christine Oleksy	
<b>NEW BUSINESS</b>		
<b>Well Workplace Award (Jeri)</b>	Congratulations to Jeri and SASD for attaining Gold Well Worrkplace status from the Wellness Council of Wisconsin!!!!!! This requires a lot of hard work and dedication to worksite wellness, with Jeri's workplace achieving the highest of the 3 award levels (Bronze/Silver/Gold)!	Congratulate Jeri when you see her.
<b>Plymouth Wellness Initiatives (Stacey, Anne)</b>	Not present for todays meeting.	Revisit in February
<b>Roundtable: (All)</b>	<p>Taylor-Wellness Committee meeting for Aurora on Friday.</p> <p>Lauren- SCIO Farmers Market report: 113 total vendors for 2016: 74 farmers, 18 crafters, 14 ready-to-eat food vendors, and 7 health vendors. A total of \$17,381 spent by low-income individuals through partnerships such as WIC, EBT, and vouchers. SFMNP numbers not in yet, but projected to be about \$600 higher than last year. Twitter accounts are up and running for SCIO Farmers Market (@SCIO_FM) and Sheboygan County Food Bank (@ShebCtyFoodBank).</p> <p>Jean-Full-time RDN position will be listed soon.</p> <p>Ryan-Companies can use wellness dollars/ tax deductible for farm to table tours. Would like to grow significantly from 4 or 5 per year to 20 per year.</p> <p>Libby-May is Mental Health Month. AODA Resource Fair in May as well. Looking to train invididuals for SBIRT in the near future. Continue to get information out about drug drop off locations at all five police departments. There are two Community Drug takeback days each year with the next one scheduled for April 29<sup>th</sup>; they are always looking for volunteers to help with this event.</p> <p>Mary – suggested we review Health Literacy information at our next meeting.</p>	<p>Informational</p> <p>Contact Jean with any questions or interest.</p> <p>Contact Ryan for more information.</p> <p>Contact Libby if you can help out at the drug take back day.</p> <p>Add to February agenda.</p>
<b>NEXT MEETING</b>	<b>Next meeting date: February 21, 2017 Room 372 Health and Human Services Building: 8:05 – 9:35 a.m. Liz Kroll will be the minutes Recorder.</b>	