



**Public Health**  
Sheboygan County  
Division of Public Health



## Sheboygan County Activity and Nutrition Coalition (SCAN) MEETING Minutes– March 21, 2017


<b>DATE/TIME/PLACE</b>	March 21, 2017, 8:05– 9:35 a.m. Sheboygan County Health & Human Services Building Room 372	<b>PRESENT</b>	Vicky Schneider, Chris, Joanie, Lisa Finney, Judy, Lauren Smith, Libby Holte, Carrie Caselton-Lowe, Michelle Urbanek, Kerri Robertson, Ryan, Mary, Christine O., Darcy Vollrath
<b>PRESIDING</b>	Amy Betke and Jean Pittner, Co-chairs		
<b>RECORDER</b>	Michelle Urbanek	<b>EXCUSED</b>	Jeri, Kris, Diane, Brenda, Anne Gamoke, Nancy, Chad, Megan

**Mission Statement:** The Sheboygan County Activity and Nutrition Coalition (SCAN) mission is to reduce the incidence of obesity and improve the health of children, families, and communities through education and promotion of healthy food choices, nutrition and increased physical activity.


**Committee Goals:**

- To promote healthy lifestyles for all age groups.
- Serve as a community resource to increase community exposure/education for local events and via the HSC2020 Website.
- Promote and encourage increased participation in the Employee Health & Fitness Day.
- Work to attain *Sheboygan Well County* designation in conjunction with the Wellness Council of Wisconsin.

AGENDA/TOPIC	DESCRIPTION/DISCUSSION/RECOMMENDATIONS	ACTION/FOLLOW-UP
<b>INTRODUCTIONS (Amy/Jean)</b>	Introductions: Lisa Finney – Sheboygan Area School District PEP grant	
<b>PAST MINUTES</b>	<ul style="list-style-type: none"> <li>• Any Changes to the <b>2.21.17</b> Meeting Minutes.</li> </ul>	Approved as written.
Review of progress of Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) <b>(Libby)</b>	<ul style="list-style-type: none"> <li>• Leadership Council Report: last meeting held–Feb. 27,2017 <b>(Libby)</b></li> <li>• CHA/CHIP update: <b>(Libby)</b> Needs Assessment for 2017 is being completed. Data will be available early June. Prioritize needs from the CHA and use baseline data to determine needs of Sheboygan County. Logic Model or Results Outcome based training will be provided to the HSC 2020 Coalitions to help write the CHIP.</li> </ul>	Call to Action is planned for 9.28.17 at Acuity. Data will be presented that day.
HSC 2020 Website Update <b>(Libby)</b>	<ul style="list-style-type: none"> <li>• Members encouraged continuing to submit items for the Website Calendar.</li> <li>• Two new items added to the SCAN Resources.</li> </ul> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;"> <div style="text-align: center;">   Races-Events 2017.docx </div> <div style="text-align: center;">   17 health tips for 2017_final.pdf </div> </div>	Continue to submit area events to Healthy Sheboygan 2020 website.

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HSC 2020 Press Articles (2016) <b>(Libby)</b>	<ul style="list-style-type: none"> <li>Update: Articles are reserved for writing thru May.</li> </ul>	Consider writing articles for later in the year.
Well County Designation Update – <b>(Amy)</b>	<p>Process Update: report from last subcommittee meeting March 14, 2017.</p> <ul style="list-style-type: none"> <li>Initial Sheboygan Well County Participant Training held on Feb. 22, 2017; 36 attendees and 18 companies represented.</li> <li>The next training is scheduled for Wed. April 19<sup>th</sup> is the <i>Well Work Place University</i> , at Sargento.</li> </ul> <div style="text-align: center;">  <p>WWU Flier 4.19.17.pdf</p> </div>	Registration for the Well Workplace University at: <a href="http://www.wellnesscouncilwi.org">www.wellnesscouncilwi.org</a>
Evergreen/Jaycee Quarry Trail Map (Initially Phillip Mercier UW Medical Student project/Jon Holcomb) <b>(Jean)</b>	<ul style="list-style-type: none"> <li>Information received from Jon Holcomb: Evergreen trail maps are being finalized. Breaking ground for Kiosks hopeful before summer.</li> </ul>	Jon will continue to report on updates.
Sheboygan County Food Bank Update <b>(Lauren)</b>	<ul style="list-style-type: none"> <li>The new Executive director = Patrick Boyah. Liz Kroll will become Food Bank Director. Brandon oversees logistics and deliveries. Lauren = Outreach and Marketing Coordinator, is in charge of media/marketing and updating websites. Expanding their office area to include a conference room.</li> <li>Block Out Hunger. Milwaukee Bucks and Cousins Subs are working together to <i>Block out Hunger</i>.</li> <li>5-13-17 <i>Stamp out Hunger</i> – non-perishable food items donations are picked up by mail carriers for the Sheboygan County Food Bank.</li> </ul>	Donate a canned food at Cousins sub and receive a free sub and discounted Bucks tickets thru the end of March.
Sheboygan Area School District update <b>(Judy)</b> Head Start – <b>(Joni)</b>  ELC <b>(Kris)</b>	<ul style="list-style-type: none"> <li>Update: Summer lunch program looking for volunteers to help serve lunch program.</li> <li>March Harvest of the Month: = Arugula. Information is posted on SASD and SCAN websites.</li> <li>Sheboygan Schools PEP grant update(LISA): Goals: 1. To provide nutrition education in the 12 elementary schools beginning next school year. 2. To establish middle school sports program in SASD, this hasn't been available for many years (only intramural sports). A new staff position has been created to lay the foundation for this program.</li> <li>Hunger Task Force of Milwaukee, donated \$30,000 for expansion of the SASD breakfast program.</li> <li>Joni reported that Headstart will be updating meal plans starting in April.</li> <li>Kris continues to work to partner high school students along with ELC students to promote lifelong nutrition and fitness health.</li> </ul>	Contact Amy Giffin if interested in volunteering.
Nourish Updates <b>(Ryan)</b>	<ul style="list-style-type: none"> <li>Updates: Working with Sheboygan Schools on PEP grant. 2017 Nourish program calendars available. CSA brochures presented. 22 people attended their recent Community Dinner.</li> <li>Goal to increase summer education/lunch program at six schools; working with Amy G on this project.</li> <li>Corporate Farm to Table tours was promoted.</li> <li>Education Urban Farms hiring 2 interns – looking for high energy individuals to work with</li> </ul>	Contact Ryan for more information.  Please let Ryan know about any potential intern

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	community gardens, Farm to School, Farm to Table programs.	candidates.
Senior Population Update ( <b>Darcy/Kerri</b> )	<ul style="list-style-type: none"> <li>Darcy: Hired a new ADRC service coordinator, Tracy Robinson. She coordinates the 8 senior meal sites.</li> <li>Kerri: Senior Health and Fitness Day – Exploring date and venue for the 4<sup>th</sup> annual event. They ran into some problems with coordinating with Farmer’s Market, so they are investigating some other options. One suggestion was to tie into SASD Diploma Dash event.</li> </ul>	
Employee Health & Fitness Day ( <b>Sherri/Christine O.</b> )	<ul style="list-style-type: none"> <li>Updates: Winning T-shirt grey with green and gold. Orders due 4-28<sup>th</sup>. Event will be held Wednesday May 17<sup>th</sup>.</li> </ul>	
Food Drive Toolkit & DYB Farmers’ Mkt. program ( <b>Mary/Jean/Amy/ Liz, Laura A.</b> )	<ul style="list-style-type: none"> <li>Food Drive Tool Kit is in final stages</li> <li>SCIO recently hired a new Farm Market Manager. They are working to expand the DYB program. In the past, this was only offered 2 days/month. Will offer DYB in Sheboygan (unsure if at Plymouth location – Carrie interested in this with Community Education.) at every market day this summer. Working with United Healthcare for some additional funds to provide additional monies for low income families to use at the Farmers Market.</li> </ul>	
Miler in Training 2017 ( <b>Kevin not available</b> )	<ul style="list-style-type: none"> <li>No report at this time.</li> </ul>	Update at April meeting to follow.
Plymouth Wellness Initiatives ( <b>Carrie, Michelle</b> )	<ul style="list-style-type: none"> <li>Update: Revising Wellness Policy. Community Education working on summer programming. Lyme’s Disease presentation will be given by Aurora, Dr. Lopez. Working with Nourish to create a Harvest of the Month (HOM) taste testing; monthly using HOM food. 12 classrooms in PASD to get MHA programming. Starting KidShape program in the classroom; inially with 2 First grade classrooms. Little Naturalists program to be offered. Planting has begun for gardens at schools.</li> <li>Pollinator Workshops being offered - education on building habitats for pollinators and ecological restoration. Information will be available on website.</li> <li>Food Fair May 13<sup>th</sup> from 9a-1p, this will be held in conjunction with Nourish also will having a plant sale thru the school.</li> </ul>	
City Planning Grant Initiative ( <b>Nancy or Chad</b> )	<ul style="list-style-type: none"> <li>Update: Currently looking at working where to best use their grant funds. No member available to report today.</li> </ul>	Tabled until April meeting.
<b>Reminder: Dates and Minute Recorders for 2017</b>	<p><b><u>2017 Dates &amp; Minutes Recorder:</u></b></p> <p>January 17<sup>th</sup> Lauren Smith  February 21 Liz Kroll  March 21 Michelle Urbanek  April 18 Megen Rapp  May 16 Ryan Laswell – <b>Will be held at Nourish</b>  June 20 Sherri Samuels-Fuerst  July -----No Meeting -----</p>	Let Amy or Jean know if can’t take minutes or try to switch dates with someone.

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	August 15 Taylor Haeffele September 19 Vicky Schneider October 17 Amy Giffin November 21 Christine Oleksy <b>SCAN Mtg Cancellation Policy:</b> if the Sheboygan Schools are closed d/t weather, we will NOT hold SCAN meetings.	
<b>NEW BUSINESS</b>		
Local Food System Project (Judy)	<ul style="list-style-type: none"> <li>Local Food Network mtg held at Nourish. Will meet 4x/year and plan to hold <i>working</i> meetings to identify resources, stimulate local economy, and identify local food producer contacts. Will plan to update the Sheboygan County aspects of the Farm Atlas.</li> </ul>	
<b>Mary – Prevea</b>	National Take Back dates – 4-28-17 from 10-1 at 5 locations or permanent sites; Dispose of sharps at St. Nicholas ER and epi pens – Sheboygan Police permanent box open during business hours. Mary to send flyer about disposing of sharps. Libby – Stop the Stick, more to come.	 HSC Take Back Meds 8 5x11 flyer 2-17.pdf
<b>Libby</b>	Mental Health Day: for professionals and community members. Tuesday 5-2-17 4-7pm St. Dominic's Community Center - 40+ vendors, FREE.	
<b>NEXT MEETING</b>	<b>Next meeting date: April 18, 2017 Room 372 Health and Human Services Building: 8:05 – 9:35 a.m. Megan Rapp will be the minutes Recorder.</b>	