



Public Health
Sherborn County
Division of Public Health

SCAN COMMITTEE/WORKGROUP MEETING MINUTES

DATE	September 30, 2014 @ 8:00 a.m.	AT	Health and Human Services Building – Room 106
PRESIDING	Jean Pittner and Amy Betke	PRESENT	Diane Liebenenthal, Stacy Richter, Vicky Schneider, Brooke Artabasy, Kevin Donnelly, Mary Paluchniak, Jean Pittner, Amy Betke, Darcy Vollrath, and Sherri Samuels-Fuerst
RECORDER	Amy Betke	EXCUSED	Kelly Boeldt, Jeri Dreikosen, Chris Fritz, and Carolyn Verhage
NEXT MEETING	Wednesday, October 29, 2014 from 8:00 a.m. to 9:30 a.m. in Room 106 of the Health and Human Services Building	GUESTS	Nicole Hamilton, Health and Nutrition Manager for Head Start

ITEM	DISCUSSION/CONCLUSION/RECOMMENDATIONS	ACTIONS
1. INTRODUCTION OF ANY NEW ATTENDEES	Nicole Hamilton from Head Start.	
2. REVIEW OF MEETING MINUTES FROM AUGUST 13, 2014	There are no changes to the minutes from the August 13, 2014 meeting.	
➤ HSC 2020 Website Update	Kevin shared information from the last 2020 Steering Committee in regards to the website. Cody Gaeth, an LTC Graphic Arts graduate, is working on the website and is being assisted by Brad Fleming from Dynamic, a local digital agency. The website will be easy to navigate with potential for Smartphone use. Currently, information from the old website is being transferred to the new website. The goal is to review this at the October 2014 HSC 2020 meeting. There will be two administrators, Public Health secretaries who can edit the site. Potential for the future includes the use of social media interface.	Informational
➤ Community Health Assessment	Diane gave an update on the Community Forum which is planned for October 2, 2014 at LTC entitled " <i>Gearing Up for the Future through Effective Collaboration.</i> " 130 attendees have registered at this time. Information from the event will be posted on the HSC 2020 website. Mary shared that any Coalition member or interested party who is not able to attend can give input to this process and also may sign up as an interested party to become a member of committees in the future. The SCAN Co-chairs, Jean and Amy, compiled a summary of SCAN events from 2011 to present, and these were submitted for	Informational

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	presentation at this event. Please see the attached for more information.	
<ul style="list-style-type: none"> ➤ Promotion of Family Activities for the Winter Months 	<p>The group discussed how they might promote winter family fitness in the Sheboygan County area. A handout, developed for the Milwaukee area was reviewed. This includes multiple Milwaukee winter sites for family activities. The group discussed potential sites that could be added to such a handout for the Sheboygan area, including museums, hockey, cosmic bowling, Terry Andrae, the Children's Museum, bowling allies, pools, and the Sheboygan Recreation Department, etc. Further conversation about organizing another community winter event is tabled at this time.</p>	<p>Brooke Artabasy from Aurora volunteered to start looking at resources which could be compiled on a handout for our area. Committee members are asked to email her any suggestions that could be added to this sheet. Brooke's email address is brooke.artabasy@aurora.org.</p>
<ul style="list-style-type: none"> ➤ Healthy Sheboygan HSC 2020 Press Articles 	<p>Amy reports that authors have signed up for the rest of the year, 2014. The group discussed the potential to write an article for early 2015 to promote winter activities in Sheboygan County.</p>	<p>Let Jean or Amy know if you are interested in submitting an article in 2015.</p>
<ul style="list-style-type: none"> ➤ Art Culinary Car 	<p>Stacy and Sherri reported difficulty contacting Andrea Avery from the John Michael Kohler Arts Center to find out more about having this car at an event. Stacy reports that, to her knowledge, the car is available from June through October annually. Nourish representative, Heather is also a contact.</p>	<p>Informational</p>
<ul style="list-style-type: none"> ➤ Healthy Living School for Sheboygan Falls 	<p>Stacy reports that the informational meeting scheduled for August 26, find out was not held.</p>	<p>Stacy plans to contact Heather from Nourish to find out more about future plans. Brooke intends to hear from Craig as well and will provide updates to the group ongoing.</p>
<ul style="list-style-type: none"> ➤ Well County Designation – Summary of Subcommittee Meeting 	<p>Jean provided a summary of an informational meeting which was held with Jeff Butz, Wellness Director of FABOH, Fond du Lac Area Business on Health, on September 17. This informational meeting spoke to Fond du Lac's process for attaining a well city designation. In order to achieve the WELCOA bronze Well County Level designation, Sheboygan County would need 20 employers which would also represent 20% of the workforce for the County.</p> <ul style="list-style-type: none"> ➤ Jeff states that he spends 10% to 15% of his work hours supporting area businesses in their Well City worksites. ➤ It is important to sell this to area business as proven practice, results-oriented, providing return on investment. 	

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	<ul style="list-style-type: none"> ➤ WELCOA is the organization which provides education and support in these endeavors. ➤ Kelly indicated that a previous WELCOA Board Member will be moving to the Sheboygan area and is looking for a volunteer opportunity. It is thought that we would need a person similar to Jeff Butz in our community to support area businesses. ➤ Donna Wendlandt from the Sheboygan County YMCA, suggests working on a funding proposal to hire such a person to work on this process. She is familiar with this type of position as it was used as part of the <i>40 Assets Program</i> previously done in our community. This could be a paid position. Donna believes there could be various business donors in the area, especially when the focus is related to improving the health and wellness of the community. ➤ Kelly Boeldt agreed to be the Chair of this committee. ➤ Sherri and Jeri will give serious consideration to start this process at their organizations. This would allow them to be mentors and champions for the cause. ➤ Donna agreed to help write a proposal for funding as needed. ➤ The group decided that the first step would be to develop an operating plan for the process and a timeline. 	<p>The next meeting is Wednesday, October 1, 2014 at 3:30 p.m. at Prevea in Plymouth to work on developing an operating plan and initiating a timeline.</p>
<ul style="list-style-type: none"> ➤ Volunteers for Meeting Minutes 	<p>Amy reported that our goal to change the format of our meeting agenda so that it mirrors the meeting minute format. The format could be emailed ahead of time for use with a tablet or written by hand during the meeting. This would make the process of recording minutes less cumbersome. Carolyn Verhage had suggested rotating the completion of meeting minutes amongst members of the committee. Diane Liebenthal indicates that clerical assistance is available for this thru Health and Human Services to type minutes if needed. The group consensus is that this job should be shared amongst core committee members who attend on a routine basis.</p>	
<p>3. UPCOMING COMMUNITY EVENTS AND SHARING</p>	<ul style="list-style-type: none"> ➤ Jean shared that a new south side Sheboygan area business is called <i>"Sheboygan Fit Body Boot Camp."</i> This is owned Brent Neevel. The goal of the organization is to help area residents lose 10,000 lbs. by the year 2020. They offer group session exercise and nutrition information for their members. ➤ <i>"Women, Wine, and Wellness"</i> – This Aurroa program was presented by Brooke. Please see the attached handout for 	<p>Stacy verbalized interest in this, will find out more, and report back to committee members at the next meeting.</p> <p>Refer to attached information (also added to HSC2020 website calendar).</p>

