



HSC 2020 Leadership Council Meeting

Minutes

*Mission: To improve the health of the people of Sheboygan County leading to a community with
“Everyone Living Better, Longer”*

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| DATE: | Monday, February 22, 2016 3:00-4:30 p.m. | AT: | Health and Human Services, Room 372 |
| PRESIDING: | Jean Beinemann | PRESENT: | Jean Beinemann, Jean Pittner, Sue Thiel, Libby Holte, Shannon Wanek, Mary Paluchniak, Kristin Blanchard, Amy Betke, Jon Doll, Jenny Vorpapel |
| | | EXCUSED: | Ann Bachrach, Heidi Selberg, Angela Lammers, Kate Baer, Jane Jenson, Karlyn Raddatz, Todd Kronberg, Tom Eggebrecht |
| RECORDER: | Jenny Vorpapel | | |
| NEXT MEETING: | March 28, 2016 3:00 to 4:30 p.m. | INVITED GUESTS: | None |

| ITEM | DISCUSSION/CONCLUSION/RECOMMENDATIONS | ACTIONS |
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| Call to Order, Welcome and Introductions | Call to order was made at 3:06 p.m. | |
| Additions to agenda | None. | |
| Correspondence | <p>Cedar Grove Public Library is looking for donations of bike helmets. A meeting is set for March 15th from 3-4:30pm in HHS room 413 regarding discussion about becoming a 501c3 organization.</p> <p>Wisconsin Health Literacy is looking to do event with the Hmong community in May. Also looking to train local people to run programs in the future (train the trainer). Trainings would be on navigating health care systems and “let’s talk about medicines”.</p> | <p>Mary Paluchniak will contact Nancy Trimmerger at the Cedar Grove library for more information.</p> <p>Informational. Mary and Kristin indicated interest in learning more re: train the trainer opportunities. Jean will inform Wisconsin Health Literacy in local interest in training opportunities.</p> |
| Secretary’s Report - Angela See link to Minutes → | http://www.healthysheboygancounty.org/assets/Uploads/Steering-Committee/Steering-Committee-Minutes/HSC-2020-Leadership-Minutes- | Motion to approve: Jon Doll Seconded: Shannon Wanek |

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| | <p>January-25-2016.pdf There were no additions/corrections to the minutes from 1/25/16.</p> | <p><i>Minutes</i> accepted and approved.</p> |
| <p>Treasurer's Report – Shannon W.</p> | <p>Shannon Wanek reported no revenues or expenses have been reported since the January 2016 Leadership Council Meeting. A check from Alliance for Wisconsin Youth will be deposited soon. Last treasurer report follows:</p> <p style="text-align: center;">  Treasurer's Report.pdf </p> | <p>Informational</p> |
| <p>Follow-up to discussion of last meeting re: HSC 2020 Accounting Practices – Discussion</p> | <p>Ann Bachrach has contacted the Aurora Foundation, where HSC 2020 treasury is maintained to see if detail of funds by subcommittee may be feasible. Ann was unable to attend this month's meeting. Jean indicated Ann is still waiting for feedback.</p> <p>Group discussion regarding possible benefit of HSC 2020 application for 501c3 status occurred. The group decided to continue with the March 15th meeting that will include more in depth discussion and next steps for 501c3 status.</p> <p>Group discussion regarding the coalition not supplying receipts for tax purposes when receiving donations. So far it has not been an issue, and it will be addressed when the time comes when the coalition begins to solicit funds from private companies.</p> | <p>Informational</p> |
| <p>HSC 2020 Orientation Packets (<i>Leadership Development and Community Engagement</i>) – Jean and Libby</p> | <p>Orientation packets have not yet been updated to include support/financing of HSC 2020. Any additional feedback of the orientation packets is welcome.</p> <p>Members who would like copies of any marketing materials please send your request to hsc2020@sheboygancounty.com</p> <p>Jean Pittner indicated a discrepancy in the HSC 2020 web address from the magnet and business card. The business card incorrectly uses .com instead of .org, however, it still directs to the correct website.</p> | <p>HSC 2020 business cards will be updated to correct the web address error.</p> |
| <p>Well County – Kelly (<i>Spread/Integrate Well County Initiatives</i>)</p> | <p>Amy Betke and Jean Pittner informed the group of the CEO breakfast on June 8, 2016 at Maywood. The goal is to have more businesses sign up to</p> | <p>Informational</p> |

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| | <p>be Well Workplaces. Kelly currently has 13 companies who have verbally agreed to participate. We need to have at least 20 companies sign up. Final strategic planning needs to be done no later than July 2016</p> | |
| <p>Succession Planning Discussion – Jean and Council (<i>HSC2020 Leadership Development/Succession Planning</i>)</p> | <p>Jean Beinemann announced she plans to retire in the beginning of July 2016.</p> <p>Group discussion occurred, including how the succession process worked in the past, and the possibility of succeeding Jean with co-chairs with only one co-chair being a HHS employee. The chair has not always been a member of Sheboygan County Health & Human Services. There is currently no term limit for the chair, the group discussed possibly considering term limits for the future.</p> <p>Jean stressed the importance to identify leaders who will keep the group focused on implementation of CHIP, continue to champion relationships with the community and facilitate Leadership Council work.</p> | <p>Informational. Jean will share overview of Chair’s role for committee review at next meeting. See also:</p>  <p>Leadership Roles and Responsibilities July 2016</p> |
| <p>Website and Press Articles, School List Serves (<i>Marketing and Outreach</i>) – Libby</p> | <p>Libby Holte informed the group that the school list serves are completed and will be used to send out an SBIRT survey. Thank you to Tom Malmstadt for taking the lead on getting us those contacts!</p> <p>Sheboygan Press articles have been wonderful. Sign-up is full through March, there are still openings for April 13th and April 20th.</p> | <p>Informational. School list serve may be helpful to future outreach efforts. HSC 2020 will be respectful of the list using discretion to avoid over messaging.</p> |
| <p>Questions/Feedback from Leadership Council re: CHC minutes (<i>Strategic Planning, Implementation, Data Collection/Analysis, evaluation</i>) – See links---></p> | <p>Jean commended CHC leaders for the work being done. Links to minutes follow:</p> <p>Heroin:</p> <p>http://www.healthysheboygancounty.org/assets/Uploads/AODA/Minutes/Heroin-sub-cte-Jan-13-2016-MINUTES.pdf</p> <p>http://www.healthysheboygancounty.org/assets/Uploads/AODA/Minutes/Heroin-Subcte-Feb-10-2016-MINUTES-1.pdf</p> <p>Stigma:</p> <p>http://www.healthysheboygancounty.org/assets/Uploads/Mental-Health/Minutes/MHSA-Stigma-Committee-Minutes-2-4-2016.pdf</p> <p>SCAN:</p> <p>http://www.healthysheboygancounty.org/assets/Uploads/SCAN/Minutes/SCAN-Minutes-Meeting-1-19-16.pdf</p> | <p>Informational.</p> |

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| | <p>http://www.healthysheboygancounty.org/assets/Uploads/SCAN/Minutes/SCAN-Meeting-Minutes-2-16-16.pdf</p> <p>SBIRT: http://www.healthysheboygancounty.org/assets/Uploads/AODA/Minutes/January-20-2106-SBIRT-MHSA-Minutes.pdf http://www.healthysheboygancounty.org/assets/Uploads/AODA/Minutes/SBIRT-MHSA-February-17-2016-Minutes.pdf</p> <p>Mental Health-Substance Abuse: http://www.healthysheboygancounty.org/assets/Uploads/AODA/Minutes/January-20-2016-Minutes-HSC2020-MHSA-Full-Committee.pdf</p> <p>Jean provided positive feedback re: committee work. Challenges associated with CHIP work are significant. As an example, the group discussed the challenges and broad nature of issues surrounding topics like heroin in our community. Prevention/education pillar work is beginning; pillar members recognize that overlap between pillars is evident and that primary prevention needs to begin much earlier than high school. Education is more than awareness; behavior change is critical. Pillars provide a structure to assist with delineation of teams/efforts in CHIP; ongoing communication between pillars will be needed.</p> | |
| Check Out/Agency Sharing - All | <p>Jean P. handed out information about the Well County Workshop on April 28th 2016. The handout and registration can be found on the website: http://www.healthysheboygancounty.org/committees/activity-and-nutrition-scan/employee-wellness-workshop/</p> <p>Kristin shared that Lakeshore Community Health Care is having a community at large open house on March 2nd 2016 from 12-1pm.</p> <p>Libby announced Public Health now has a Facebook page! Please check us out and like us! www.facebook.com/SheboyganPublicHealth</p> | Informational |

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| Next Meeting – Monday, March 28, 2016 3:00 to 4:30 p.m. | Group decided to meet in March in order for more members to be present for succession planning and 501c3 discussion. | Please RSVP to the March 28 th meeting to hsc2020@sheboygancounty.com |
| Adjournment | Meeting adjourned at 4:30 p.m. | |