



## HSC 2020 Leadership Council Meeting

*Mission: To improve the health of the people of Sheboygan County leading to a community with  
“Everyone Living Better, Longer”*

<b>DATE:</b>	Monday, May 18, 2015; 1:00 to 2:30 PM	<b>AT:</b>	Room 372, Sheboygan County Health and Human Services
<b>PRESIDING:</b>	Jean Beinemann	<b>PRESENT:</b>	Amy Betke, Angela Lammers, Heidi Selberg, Jane Jensen, Jean Beinemann, Jean Pittner, Jon Doll, Karlyn Raddatz, Kate Baer, Kate Hogan, Kelly Boeldt, Kristin Blanchard, Libby Holte, Lori Knitt, Mary Paluchniak, MaryAdele Revoy, Shannon Wanek, Suzan Thiel, Thomas Eggebrecht
		<b>EXCUSED:</b>	None
<b>RECORDER:</b>	Angela Lammers		
<b>NEXT MEETING:</b>	June 22 <sup>nd</sup> 3-4:30 p.m.	<b>GUESTS:</b>	LuAnn Travis, Family Resource Center, Janet Lloyd and Beth Scheelk DPH North East Regional Office

ITEM	DISCUSSION/CONCLUSION/RECOMMENDATIONS	ACTIONS
<b>Welcome and Introductions – See Listing of Proposed Leadership Council Members</b>	Call to order was made at 1:05 p.m. All were welcomed and introductions were made.	
<b>Treasurer’s Report</b>	Jean reported that most current treasurer’s report of 3/31/2015 reflected a balance of \$2,458.37. Chris Larson, ASC and treasurer of HSC 2020, has assumed a position at Aurora in Manitowoc County. Shannon Wanek, ASMMC, has agreed to assume the treasurer role of HSC 2020.	Shannon will be meeting with Chris next week to transfer responsibilities and information. <u>Future action item:</u> Leadership Council to work with CHCs to establish HSC 2020 budget, identify resources, provide budget oversight and approval processes.
<b>Leadership Council Overview See Draft Leadership Overview Document “Discuss-Debate-Decide”</b>	<p>Jean reviewed the Draft “Leadership Council Overview” which was disseminated with agenda. She reiterated the community’s message from the October Call to Action session regarding the importance of community engagement.</p> <p>The mission, description, term, and number of meetings per year were agreed upon as drafted. Lori suggested that the words “by consensus” should be added to the expectation “Commit to collaboration and shared decision making.” Additional statement regarding the primary role of leadership council to support the work of the CHCs to be added.</p> <p><b>Roles and Responsibilities:</b> Jean opened discussion about leadership</p>	<p>Document to be updated with suggested changes and shared prior to next Leadership Council meeting.</p> <p>Jean will continue as Chair. Members</p>

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	<p>structure, term limits, and succession planning. Pros/cons of having a co-chair/vice-chair and agency affiliation discussed. All agreed that HHS should assume a lead role in HSC 2020. No consensus on a specific agency affiliation for co-chair/vice-chair determined. Group agreed that three year term would better align with CHA/CHIP cycle.</p> <p><b>Treasurer:</b> Jean stated that Aurora Foundation is the holder of the designated HSC 2020 funds and has assumed treasurer role for HSC 2020.</p> <p><b>Secretary/Support Services:</b> Jean stated this work has been assumed by HHS and HHS Staff will continue to provide this service.</p> <p><b>Website/Media Release Coordinator:</b> Libby Holte, Public Health Educator, is currently updating website and collecting/reviewing/submitting HSC 2020 weekly Press articles. Libby stated she may need more assistance with this as we strengthen/expand outreach efforts.</p> <p><b>Ad Hoc Committees/Workgroups:</b></p> <p>A stronger HSC 2020 Infrastructure was identified as a need throughout the CHIP process.</p> <p>SCAN has developed a Well County Workgroup which Kelly Boeldt is leading. This group's focus is on Well County specific tasks. They welcome additional participation from throughout HSC 2020 organization.</p> <p>Through early CHIP discussions, it was suggested that the Health Literacy subcommittee be disbanded by year end as the OK2Ask campaign has been conducted. CHC members have expressed a need to consider continued health literacy effort beyond Mental Health/ATODA and SCAN CHC topics.</p> <p>HSC Infrastructure/Ad Hoc committee discussion led to a suggestion to develop two ad hoc committees addressing 1) leadership/succession planning, strategic planning, implementation, data collection/analysis and</p>	<p>encouraged to consider assuming role of HSC Leadership Council Co-Chair/Vice-Chair and to contact Jean to express interest.</p> <p>Agreement reached that Aurora Foundation will continue to hold HSC 2020 funds and that Shannon Wanek from ASMMC will maintain Treasurer role.</p> <p>Angela Lammers, HHS, to act as recording secretary and will maintain minutes/correspondence of HSC 2020.</p> <p>Libby Holte to continue to assume lead responsibility related to website updates/weekly press article submission with possible request for assistance in the future as HSC 2020 outreach/marketing and community engagement efforts are expanded.</p> <p>Informational</p> <p>Informational</p> <p>Informational</p> <p>Members are encouraged to consider which ad hoc committees they/their organization are willing to participate in.</p>

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	<p>evaluation and 2) Marketing, outreach, and community engagement.</p> <p>MaryAdele shared plans related to joining of Mental Health and AODA work groups joining and requested Leadership Council input re: committee structure. New name was discussed and it was agreed that Mental Health and Substance Abuse CHC would be appropriate. CHC will focus on SBIRT (Screening, Brief Intervention, and Referral to Treatment), reduction in heroin use/abuse, and stigma reduction. Initial meeting of joint Mental Health/Substance Abuse CHC to take place on June 17<sup>th</sup>. MaryAdele to assume lead for Heroin work. Kate willing to assume lead role in SBIRT and Stigma reduction work. Sue Thiel willing to assist with CHC leadership as needed.</p> <p>The transition to a single CHC Mental Health/Substance Abuse CHC will be an ongoing process with possible development of small groups of volunteers to carry out specific projects such as prescription take back day, etc. Upon discussion, Jean reiterated that Leadership committee's role is support the CHCs group processes, not to dictate group structure, etc.</p>	Informational
<b>Proposed Leadership Council Meeting Dates and Times</b>	Leadership Council meetings will be held the 4 <sup>th</sup> Monday of every month from 3-4:30 p.m. All agreed that CHC Co-Chair participation on the Leadership Council will allow for strong communication throughout HSC 2020 organization.	Jean will create a recurring appointment/invitation for future meetings and send via Outlook calendar.
<b>Draft Community Health Improvement Plan - Leadership Council Feedback Opportunity</b> "Discuss – Debate – Decide"	Council members provided feedback re: CHIP as requested. Those present acknowledged the work of Libby Holte in developing the written plan. Draft CHIP accurately reflects community and HSC 2020 member input. Timeline for CHIP completion has been moved back to allow additional CHC time to complete work plans.	CHIP to be finalized by July 31, 2015. CHIP to reflect name change of Mental Health/ATODA CHC to Mental Health/Substance Abuse CHC. Libby will add column to allow CHC to identify goals that relate to overarching topics of education/prevention, access to services, coordination/continuity of care and health literacy.
<b>Questions/Feedback Minutes re: Minutes of CHCs</b>	Discussion re: the importance of Leadership Council review of CHC minutes took place. Libby demonstrated HSC 2020 website and where to locate minutes, articles, etc. on the website.	Links to the minutes will be included on Leadership Council agendas for ease of members to access minute documents.
<b>Agency Reports/Roundtable/Announcements</b>	MaryAdele indicated that the drug drop off held on May 9th was a success. 250 cars participated at the three sites (Random Lake, Plymouth and St. Nicholas) with approximately 400 pounds of drugs and	All Informational.

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	<p>approximately 150 pounds of medical equipment collected. Of note was that a number of used needles were also collected and that community education re: how to dispose of sharps may be needed.</p> <p>Kate Baer announced that April 30<sup>th</sup> Mental Health/ATODA Resource Fair was well attended and planners received many positive reviews. MHA Open House also successful.</p> <p>Kelly Boeldt shared that Well County roundtables via Chamber are scheduled to begin on May 27. Roundtable discussions are planned to occur every other month.</p> <p>Jean Pittner shared that the Employee Wellness Conference sponsored by SCAN and held at UWS on April 30<sup>th</sup> had 38 attendees with positive evaluations from those in attendance.</p> <p>Jane noted that volunteers interested in facilitating Strengthening Families program, which is an evidenced-based AODA prevention and family support program are needed. Training for facilitators will be offered.</p> <p>Kristin Blanchard stated the state legislature is proposing changes to Medicaid funding levels for Federally Qualified Healthcare Centers. She encouraged members to contact their representatives to ask them to support continued funding for FQHCs like Lakeshore.</p> <p>Tom Eggebrecht stated that in an effort to address need for improved access and coordination of mental health/AODA services, HHS staffing has been increased to include 2 new staff positions dedicated to assist clients to access services. He also stated that the annual County budget process will begin soon and he is interested in any initiatives that the Department should budget for that relate to community health and human service needs/priorities.</p>	
<b>Next Meeting</b>	<p>Next meeting -- June 22<sup>nd</sup> 3-4:30 p.m., HHS, Room 372. Meeting adjourned at 2:40 p.m.</p>	